



## Application for Employment

Austin Ridge Bible Church does not discriminate in hiring or employment on the basis of age, race, color, national origin, sex, disability, or veteran status. No question on this application is intended to secure information to be used for such discrimination. This application will be given consideration, but its receipt does not imply that the applicant will be employed.

**Applicant's Name**

**Social Security Number**

First	Middle	Last	
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**Address**

**Phone Numbers**

Number and street	City	State	Zip	Home	Cell
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Your E-Mail Address:

**List Previous Addresses Within the United States if Address Changed During the Past 5 Years**

Number and street	City	State	From (Date)	To (Date)
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Position applying for:

Salary requirements:

Have you been employed by Austin Ridge before?

Yes    No

Are you eligible to work in the United States?

Yes    No

**Skills: Professional Licenses and/or Certificates:**

Typing WPM:

Proficient in what PC Programs?

If you are now employed, may we contact your present employer?

Yes    No

Date available for work:

**Education:**

School and/or Course	Major	Dates	Graduated	Degree

**Note: you may attach a supplemental resume or reference letter; however, all requested information on this application must be completed.**

**Employment History:**

Please list your more recent paid position first.      May we contact all listed employers?      Yes      No

If no, please specify:

<b>Employer</b>		<b>Job Title</b>		
<b>Address</b>		<b>City, State, Zip</b>		
<b>Date Started</b>	<b>Date Ended</b>	<b>Reason for leaving</b>		
<b>Supervisor's Name and Position</b>		<b>Phone Number</b>	<b>Starting Salary</b>	<b>Ending Salary</b>
<b>Your responsibilities</b>				

<b>Employer</b>		<b>Job Title</b>		
<b>Address</b>		<b>City, State, Zip</b>		
<b>Date Started</b>	<b>Date Ended</b>	<b>Reason for leaving</b>		
<b>Supervisor's Name and Position</b>		<b>Phone Number</b>	<b>Starting Salary</b>	<b>Ending Salary</b>
<b>Your responsibilities</b>				

<b>Employer</b>		<b>Job Title</b>		
<b>Address</b>		<b>City, State, Zip</b>		
<b>Date Started</b>	<b>Date Ended</b>	<b>Reason for leaving</b>		
<b>Supervisor's Name and Position</b>		<b>Phone Number</b>	<b>Starting Salary</b>	<b>Ending Salary</b>
<b>Your responsibilities</b>				

**References:**

Please list three references, not relatives, that have know you for at least two years.

Name	Address	Phone	Email	Occupation

Have you ever been convicted of, or plead guilty to any criminal offense?      Yes    No  
If "yes" please explain:

Are you a citizen of the US or do you have the legal right to be employed in the US?      Yes    No

I hereby affirm that my answers to the questions herein are true and correct. I recognize that a routine investigation may be made for verification of all statements contained in this application and in addition, an investigative inquiry may be pursued to provide information on my character, credit, general reputation and personal characteristics; and should such an inquiry be made, more information about the nature and scope of said inquiry will be furnished by me upon written request. I further understand that misrepresentation or omission of facts called for on this application is cause for rejection of this application or for subsequent dismissal from employment. If employed, I agree to comply with and be bonded by the rules, regulations and policies of this employer.

I fully understand that this is an application for employment and that no employment is being offered; and I understand that if employed, such employment is for an indefinite period and is subject to change in wages, conditions, benefits and operating policies. I understand that if hired, my employment will be "AT WILL," **and can be terminated at any time, without notice and without cause.** I understand that my "AT WILL," status will remain in effect throughout my employment with Austin Ridge Bible Church and any of its parents, subsidiary, or affiliated entities. I expressly understand that this "AT WILL," relationship cannot be modified or altered by any oral or implied agreement. If employed, I also agree to submit to a physical examination at any time, at the request of Austin Ridge Bible Church, and agree that the examining physician may disclose the findings to an authorized agent of this organization.

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Applicant's Signature

Date